

MATCH REPORT FORM PROCEDURES

(1) The **Match Report Form** shall contain the full names of players in each playing position, including substitutes. The form should indicate "**Reserves**" if it is the Reserve team who played, together **with the Division number or name of Cup competition played in**. The form should also indicate whether substitutes played by marking the "**yes**" or "**no**" boxes. Failure to indicate either way will result in a fine and also automatically make any players who did play in a fixture, but not recorded ineligible under **Rule 8**, unless they have played in another game for the Club, where the **Match Report Form** has been forwarded to the League for recording purposes. The form should also show the goal scorers, (the top goal scorer section shall be optional), for the Club and number of goals scored, the referee's name and marks awarded to him by the Club for the match, date of fixture together with the names of the two teams.

All itemised failures to complete the **N.D.S.F.L Match Report Form** correctly, shall be subject to a fine.

(2) The first named Club Secretary or nominated representative shall send the completed Match Report Form to the **Records Secretary** for scrutiny. This must reach him within **4 days** of the match having taken place.

(3) No adverse remarks relating to the Referee shall be written on the Match Report Form. Should a Club mark the Referee **less than a total of "50 points"** for their performance in the match, they shall send a letter within **4 days** to the **Records Secretary** detailing their reasons for such a score, and may be asked to meet the **Management Committee** to give further clarification.

REGISTRATION PROCEDURES

(1) Signed a fully and correctly completed League registration form in ink, countersigned by the **Club Secretary**, and who has been registered with the Registration Secretary **5 days** prior to playing and whose completed registration counterfoil has been received by the Club prior to playing.

(2) Once registered with the League a player shall remain a member of the Club for which he has signed for the remainder of the current season, unless a transfer is effected in accordance with **FA, BCFA and League Rules**.

(3) A player shall be registered for only one club within the League at any one time. The Secretary of the Club shall ascertain whether a player is registered with another Club, by contacting the **Registration Secretary**.

(4) The **Registration Form** including the counterfoil shall be completed by the player, in full block capitals, and with all questions answered, by deleting as necessary. The player shall record his **FULL** name and shall sign the form with his usual signature in the space

provided. "Any player in breach of sections 1 – 3 of this rule shall be suspended until his case is dealt with by the **NDSFL Management Committee**".

(5) The Club Secretary shall check the completed players Registration Form and counterfoil, and after ensuring it has been completed correctly, shall sign it as witnessed and send it to the **Registration Secretary**, to reach him a minimum of **5 days before** the player is eligible to play for the Club. Registration forms must be forwarded to the **Registration Secretary** in a sealed envelope, with the name of the Club and number of forms enclosed, clearly marked on the outside of the envelope. Where a different number of forms to that marked are enclosed the **Registration Secretary** shall notify the Club to remedy the situation. **The Registration Secretary will not accept registration Forms in any other way.**

Upon receipt of the registration form, the **Registration Secretary** will register the player and return the tear off counterfoil (receipt) to the **Club Secretary**. Clubs should not play any player until they are in possession of the returned processed counterfoil (receipt), or have checked with the **Registration Secretary** to ensure that the player's registration has been processed. Clubs playing players without compliance with the above may have played players who have not been registered with the League, and are therefore ineligible. These Clubs will be dealt with under **(Rule 8n clause 5 & 6)**.

(6) Registration forms not correctly completed will not be accepted and, therefore, will invalidate the player's registration until such time as correctly completed, and re-submitted as per **Rule 8**.

(7) Clubs not completing or submitting Registration Forms correctly will be dealt with under **Rule 8**.

(8) Where a player has transferred from a Club to another Club, who subsequently resigns from the League, then that player may join any other Club in the League, provided the requirements of **League Rules** have been complied with.

(9) Should a player's address change during the season, the **Registration Secretary** shall be informed immediately by his club Secretary.